

## Risk assessment for orienteering offsite

### Human Hazards

Hazard type	Who may be harmed	Is the risk adequately controlled
All hazards	All Participants	Instructors appropriately trained. Instructors to carry first aid kit, medical details and mobile phone. Assisting staff to be issued with appropriate communication tools. Participants to be split into groups and briefed to remain together at all times. Group leader must ensure completed medical forms for all participants. Surrey Outdoor Learning and Development (SOLD) staff to carry mobile phone and first aid kit. Pre site visit and risk assessment completed by SOLD staff. Group leader must bring completed medical forms for all participants and ensure participants with medical conditions are known and appropriate medication is carried.
Trips and slips	All Participants	Briefing participants of potential dangers.
Getting Lost	All Participants	Instructors must follow guidelines on briefing participants including what to do in the event of getting lost. Use appropriate course to fit age and ability of group. Staff to patrol the site for the duration of the activity. Clearly explain all boundaries on centre.

### Environment Hazards

Hazard type	Who may be harmed	Is the risk adequately controlled
Road Traffic	All Participants and Staff	Ensure that participants are aware of roads, suitable parking areas provided, place staff at key crossing points on any roads involved. For example, access tracks.

Hazard type	Who may be harmed	Is the risk adequately controlled
Railway tracks	All Participants and Staff	Ensure participants are aware of boundaries close to railway tracks.
Other users, Dogs / horse users	All Participants and Staff	Brief group about: - awareness of other path users, avoid contact.
Drowning (if lakes, rivers streams present)	All Participants and Staff	Briefing on area and out of bounds areas.
Face eye and body injuries from vegetation	All Participants and Staff	SCC trained staff to brief, full body covering when running through vegetation or use the paths only. Warn participants about branches & stems hazards. Ensure participants with any allergic reactions are known and appropriate medication is carried.
Poisoning	All Participants	Brief participants not to eat or touch anything they are uncertain about.
Strangers	All Participants	Brief young people not to talk to strangers. If they are in any doubt they should report to a member of staff.
Exposure / Sunburn	All Participants	Ensure all participants are wearing appropriate clothing and protection from the weather. Check detailed weather forecast before commencing activity.
Log piles	All Participants	Brief group - No climbing on logs. Ensure clear boundaries given. Respect environment - DO not tamper with them.
Forestry Work - Tractors & chopping	All Participants	Brief group - To remain away from 'Men at work' areas. Ensure clear boundaries given. Observe signs and respond to those signs.

### Equipment Hazards

Hazard type	Who may be harmed	Is the risk adequately controlled
Inaccurate maps	All Participants	Visit area beforehand & walk route, regularly maintain and update maps.
Radios / Telephones Failure	All Participants and Staff	Ensure batteries are charged beforehand, carry spares / charger in vehicle.