

Risk assessment for orienteering at Outreach

Human Hazards

Hazard type	Who may be harmed	Is the risk adequately controlled
All hazards	All participants	Instructors appropriately trained. Instructors to carry first aid kit, medical details. Staff to be issued with appropriate communication tools. Participants to be split into groups and briefed to remain together at all times. Group leader must ensure completed medical forms for all participants. Surrey Outdoor Learning and Development (SOLD) staff to carry mobile phone and first aid kit if off site. Pre site visit and risk assessment completed by SOLD staff. A final check by duty worker must take place before activity starts.
Trips and slips	All participants	Briefing participants of potential dangers highlighted from pre-visit.
Getting Lost	All participants	Instructors must follow guidelines on briefing participants including what to do in the event of getting lost. Use appropriate course to fit age & ability of group. Staff to patrol the site for the duration of the activity. Clearly explain all boundaries on centre.

Environment Hazards

Hazard type	Who may be harmed	Is the risk adequately controlled
Road Traffic	All participants and staff	Ensure that participants are aware of roads, suitable parking areas provided, place staff at key crossing points on any roads involved. For example, access tracks.
Other hazards, for example slopes	All participants and staff	Ensure participants are aware of issues.
Other users, dogs/horse users	All participants and staff	If out of school boundaries. Brief group about: - awareness of other path users and avoid contact.
Drowning (if lakes, rivers streams or pond)	All participants and staff	Drowning (if lakes, rivers streams or pond)
Face eye and body injuries from vegetation	All participants and staff	Trained staff to brief, full body covering when running through vegetation or use the paths only. Warn participants about branches & stems hazards. Ensure participants with any allergic reactions are known and appropriate medication is carried.
Poisoning	All participants	Brief participants not to eat or touch anything they are uncertain about.
Strangers	All participants	If out of school. Brief young people not to talk to strangers. If they are in any doubt they should report to a member of staff.
Exposure/Sunburn	All participants	Ensure all participants are wearing appropriate clothing and protection from the weather. Check detailed weather forecast before commencing activity.
Log Piles	All participants	Brief group - No climbing on logs. Ensure clear boundaries given. Respect environment - do not tamper with them.
Grounds Work - Tractors and chopping	All participants	Brief group - To remain away from 'men at work' areas. Ensure clear boundaries given. Observe signs and respond to those signs.

Equipment Hazards

Hazard type	Who may be harmed	Is the risk adequately controlled
Inaccurate maps	All participants	Visit area beforehand & walk route, regularly maintain and update maps.
Equipment failure	All participants and staff	Equipment maintained and checked prior to each usage and reported to duty worker if damaged and removed from use.
Radios/Telephones Failure	All participants and staff	Ensure batteries are charged beforehand, carry spares / charger in vehicle.