

## Biking onsite – All

Activity	Hazard type	Who may be harmed	Is the risk adequately controlled
General (see also site -specific general hazards)	All hazards	All Participants	Instructors appropriately trained. Instructors to carry first aid kit, medical details, mobile phone, spare equipment. Staff must follow operational procedures of activity sessions. Participants assessed for suitability before commencing offsite activity. Group leader must ensure completed medical forms for all participants and ensure participants with medical conditions are known; any appropriate medication is carried. Procedures and Guidelines in place by Surrey County Council. Group leaders to read and agree conditions of use of the Surrey Outdoor Learning and Development sessions. Pre site visit and risk assessment completed by Surrey Outdoor Learning and Development (S.O.L.D) staff. Back up vehicle on site in case of emergency / malfunction of bike.
Human	Getting lost	All Participants	Instructor led - group must stay together. Brief group in the event of getting lost.
Human	Falling Off	All Participants and instructors	Appropriate P.P.E. worn to minimize harm. Instructors appropriate trained to deal with offsite incidents. Instructors will continually risk assess the environment to control the groups speed and use of equipment.

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Environment	Road traffic / Crossing roads	All Participants and instructors	Ensure that participants are aware of roads, suitable parking areas provided, place staff at key crossing points on any roads involved. E.g. access tracks. Ensure individual suitability for road riding.
Environment	Drowning	All Participants and instructors	Briefing on area and out of bounds areas. Instructor led.
Environment	Face eye and body injuries from vegetation	All Participants and instructors	Group briefed prior to activity. Full body covering when riding through vegetation or use the paths only. Warn participants about branches & stems hazards. Ensure clients with asthma or any allergic reactions are known an appropriate medication is carried.
Environment	Exposure / sun burn	All Participants and instructors	Ensure all participants are wearing appropriate clothing and protection from the weather. Check detailed weather forecast before commencing activity.
Equipmwent	Failure to put the safety equipment on correctly	All Participants and instructors	All staff will be given staff training to spot incorrect wearing of safety equipment, all harnesses will be checked before they are put away each session.
Equipment	Mechanical failure of bikes	All Participants and instructors	Bikes regularly maintained. Bikes checked prior to use. Spares and basic tool kit carried. Mobile staff backup available.