

Risk assessment for pastoral care at Henley Fort, High Ashurst and Thames Young Mariners

Human Hazards

Hazard type	Who may be harmed	Is the risk adequately controlled
All hazards	All Participants and Staff	Follow 'general' risk assessment for centre. Ensure Surrey Outdoor Learning and Development (SOLD) staff have collected medical forms, register and emergency contact details from admin department.
Participants wandering off site without permission	All Participants	Visitors briefed on boundaries & importance of not wandering off site. Fence round whole site. Signing in / out system by parents / guardians.
Inappropriate behaviour to others, for example Bullying, Fighting etc.	All Participants	Briefed and group contract written. Open and approachable staff. Procedures in place should incident occur.
Free play / lunchtime	All Participants	Participants briefed on 'no go' areas during lunchtime. For example, permission required to go to changing rooms / toilets. Zoning system in place for SOLD staff to ensure supervision of participants. Instructors to introduce lunchtime supervisor to group before going on lunch.
Offsite walking	All Participants and Staff	See 'offsite walking' risk assessment. Back up staff on site.
Ongoing medical conditions / illness	All Participants	Participants must have completed record of medical history in the event of illness or worsening medical condition and ensure that any required medication is handed in at the beginning of the course to a SOLD member of staff. First aid trained staff on site. First aid kits around site available for use. SOLD staff trained to deal with emergencies.