

Kayaking - Godalming

Activity	Hazard type	Who may be harmed	Is the risk adequately controlled
General (see also site-specific general hazards)	All hazards	All Participants & staff	BCU qualified Instructors to ensure safe supervision of participants. All participants to be briefed clearly throughout session. Weather forecast check prior to session. Procedures and Guidelines in place by Surrey County Council. Group leaders to read and agree conditions of use of the Surrey Outdoor Learning and Development sessions. Instructors to carry first aid kit, medical details, mobile phone, spare equipment. Mobile backup staff in case of emergency. Ensure participants with any medical conditions are known, any appropriate medication is carried. Pre site visit and risk assessment completed by Surrey Outdoor Learning and Development (S.O.L.D) staff.
Human	Carrying & lifting	All Participants & Staff	Instructor to ensure boats are carried in pairs
Human	Lifting boats off trailers	All Participants & Staff	Lifting to take place with a minimum of two people. This must be supervised, and instructions given.
Human	Shallow water and submerged obstacles	All Participants & Staff	Instructors to prevent participants from jumping in.
Human	Group dispersing and moving towards boat winding hole	All Participants	Instructors to brief group on boundaries of the session.
Environmental	Slipping on rocks / jetty / bank when accessing or egressing river	All Participants & Staff	Prior safety brief given.

Activity	Hazard type	Who may be harmed	Is the risk adequately controlled
Environmental	River maintenance	All Participants & Staff	Supervision of base. Participants must be confident in water and wear buoyancy aids. If helping put in/out buoyancy aids to be worn.
Environmental	Drowning - capsize, falling overboard, falling in from bank	All Participants & Staff	Supervision of base. Participants must be confident in water and wear buoyancy aids. If helping put in/out buoyancy aids to be worn.
Environmental	Fast moving water - possible flooding	All Participants & Staff	Instructor to check conditions of river for suitability of session.
Environmental	Strainers	All Participants & Staff	BCU qualified instructor. Group to be made aware of hazard and its dangers.
Environmental	Cold - immersion, exposure	All Centre Visitors & Staff	Protective clothing provided. Follow National Governing Body guidelines.
Environmental	Exposure / Sunburn	All Participants & Staff	Ensure all participants are wearing appropriate clothing and protection from the weather. Check detailed weather forecast before commencing activity.
Environmental	Drowning - capsize, falling overboard, falling in from bank	All Participants & Staff	Supervision of base. Participants must be confident in water and wear buoyancy aids. Throw line carried by instructor.
Equipment	Hit by paddle	All Participants	Group made aware of danger.
Equipment	Other vessels (moored and navigating)	All Participants	Ensure instructor briefs group on knowledge of river conduct- paddle as a group on the right when passing if possible. Keep your distance from moored and moving vessels. Take all appropriate action to avoid collision. Pass other river users with respect and awareness e.g. fisherman, lines and hooks.
Equipment	Entrapment	All Participants	BCU qualified instructor, check footrests and choice of footwear, ensure participants are instructed how to use spray decks if used.

